



Andhra Christian College, Guntur

Affiliated to Acharya Nagarjuna University
Sambasivapet main road, Guntur -522001, A. P.

E mail: accollegeguntur@ymail.com

website: www.accollegeguntur.com

Criterion: **I**

Metric: **1.1.1**



Criterion 1 – Curriculum Planning & Implementation

1.1.1 The Institution Ensures Effective Curriculum Planning and Delivery Through a Well-planned and Documented Process Including Academic Calendar and Conduct of Continuous Internal Assessment.

TEACHING DIARIES



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Criterion: I

Metric: 1.4.1

TEACHING DIARIES

Commissionerate of Collegiate Education, A.P.,														
Annual Curricular Plan (Lecturer wise): June – September 2022														
Name of the College: Andhra Christian College, Guntur										Name of the Department: Botany				
Name of the Lecturer: G. Nirmala Kumari						Class: B Sc				Year: IV Sem		Course: V		
S.No.	Month	Week	Hours Available	Syllabus topic	Additional input/ Value Addition Provided/ taught	Curricular Activity				Co-curricular Activity				Remarks
						Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	
1	June 2022	3rd	2	Introduction to Cell biology – cell theory										Syllabus completed
		4th	3	Prokaryotic vs eukaryotic cell, animal cell vs plant cell										Syllabus completed
		5th	2	Ultra-structure of plant cell	Notes	Chart								Syllabus completed

G. Nirmala Kumari
Signature of the Lecturer


Signature of the Department I/C
Dr. V. EZRA VIJAYA SEKHAR
M.A., M.Phil., Ph.D., B.E.
Head, Dept. of Botany
A.C. COLLEGE, GUNTUR (A.P.)


Signature of Principal
PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G.)
GUNTUR

Commissionerate of Collegiate Education, A.P.,														
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Name of the Lecturer: G. Nirmala Kumari						Class: B Sc			Year: IV Sem Course: V		Paper: V			
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						Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	
2	July 2022	1st	1	ultra-structure of cell wall	Notes									Syllabus completed
		2nd	3	Ultra-structure of plasma membrane, various theories on its organization, plastids – ultra structure of chloroplast, plastid DNA	Notes	Assignment, chart		Conducted						Syllabus completed
		3rd	3	Prokaryotic vs eukaryotic chromosome, morphology of eukaryotic chromosome, euchromatin and heterochromatin, karyotype and ideogram, organization of DNA in chromosome	Notes	Chart								Syllabus completed
		4th	3	Chromosomal aberrations-structural numerical changes	Notes	Assignment		Conducted						Syllabus completed

G. Nirmala Kumari

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Name of the Lecturer: G. Nirmala Kumari

Class: B Sc

Year: IV Sem
Course V

Paper: V

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						Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	
		5th	3	Mendel's laws of inheritance, co-dominance, incomplete dominance, Complementary, supplementary, and duplicate gene interactions	Problem solving	conducted	Practical hours	Conducted						Syllabus completed
3	August 2022	1st	3	A brief account of linkage and crossing over, chromosomal mapping – 2 point and 3-point cross Concept of maternal inheritance, mitochondrial DNA	Notes									Syllabus completed
		2nd	3	Watson & Crick's model of DNA. Brief account DNA replication	Animation video									Syllabus completed
		3rd	2	brief account on transcription, types, and functions of RNA	Animation video for transcription									Syllabus completed

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G. Nirmala Kumari

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						Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	
	September 2022	4th	3	Gene concept and genetic code and translation, regulation of gene expression by lac operon.	Animation video for translation									Syllabus completed
		5th	2	Plant breeding and its scope, genetic basis for plant breeding, plant introduction and acclimatization										Syllabus completed
4		1st	1	Hybridization, schemes, and techniques; heterosis										Syllabus completed
		2nd	3	Mass selection, Pure line selection, clonal selection, DNA markers in plant breeding, RAPD, RFLP										Syllabus completed

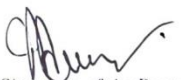
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Commissionerate of Collegiate Education, A.P.,															
Annual Curricular Plan (Lecturer wise): November 2022- February 2023															
Name of the College: Andhra Christian College, Guntur										Name of the Department: Botany					
Name of the Lecturer: G. Nirmala Kumari										Class: B Sc		Year: V Sem Course 7C		Paper: VII C	
Month	Week	Hours Available	Syllabus topic	Additional input/ Value Addition Provided/ taught	Curricular Activity				Co-curricular Activity				Remarks		
					Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date			
November	3 rd week	3	Mushrooms: definition, structure and a brief account of life cycle.		Assignment			Yes						Syllabus completed	
	4 th	3	Historical account and scope of mushroom cultivation, difference between edible and poisonous mushrooms		Assignment			Yes						Syllabus completed	
	5 th	3	Morphological features of any four edible mushrooms- button mushroom, milky mushroom, oyster mushroom and paddy straw mushroom.	Material	collection of photo graphs			yes						Syllabus completed	

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Name of the College: Andhra Christian College, Guntur

Name of the Department: Botany

Name of the Lecturer: G. Nirmala Kumari

Class: B Sc

Year: V Sem Course 7C

Paper: VIIC

Cont h	Wee k	Hours Availab le	Syllabus topic	Additional input/ Value Addition Provided/ taught	Curricular Activity				Co-curricular Activity				Remarks
					Activity Conduct ed	Hou rs Allot ted	Whether conducte d	If not, alternat e date	Activity Conducte d	Hours Allotte d	Whe ther conduct ed	If not, alternat e date	
ce er	1 st week	1	Nutraceutical value of mushrooms:										
	2 nd	3	medicinal mushrooms in South India- Ganoderma lucidum,Phellinus rimosus,Pleurotus florida and P.pulmonaris-their therapeutic value,poisonous mushrooms-harmful effects	Material	Collection of photographs		yes						Syllabus completed
	3 rd	3	Small village unit and larger commercial unit;layout of mushroom farm - location of building plot,,design of farm,bulk chamber, composting, equipment and facilities,pasteurization room and growing rooms										Syllabus completed
	4 th	2	Compost and composting-definition, machinery required for compost making,materials for compost preparation	Material									Syllabus completed

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Year: V Sem Course 7C Paper: VIIC

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					Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	
	1 st	3	Methods of composting-long method of composting and short method of composting.Spawn and spawning-definition , facilities required for spawn preparation	Material video									Syllabus completed
	2 nd	3	Preparation of spawn substrate. Preparation of pure culture.media used in raising pure culture.culture maintenance.storage of spawn.	Material									Syllabus completed
	3 rd	3	Casing-definition.importance of casing mixture.quality parameters of casing soil.different types of casing mixtures. commonly used materials										Syllabus completed
	4 th	3	Button mushroom,Oyster mushroom	Material									Syllabus completed
	5 th	1	Oyster mushroom										Syllabus completed

G. Nirmala Kumari

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					Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date	Activity Conducted	Hours Allotted	Whether conducted	If not, alternate date		
February	1 st	2	Milky mushroom & Paddy straw mushroom										Syllabus completed	
	2 nd	3	Shelf life of mushrooms: preservation of mushrooms-freezing, dry freezing, drying and canning	Material									Syllabus completed	
	3 rd	3	Quality assurance and entrepreneurship-economics of different types of mushrooms, value added products of mushrooms	Material										
	4 th	3	Management of spent substrates and waste disposal of various mushrooms											

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ANDHRA CHRISTIAN COLLEGE, GUNTUR
(Day, Evening & P.G.)
TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari											June 2022	
S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	14/06/2022	Tues		1			College reopens for the academic year 2022 – 23					
				2								
				3								
				4								
				5								
				6			Classwork preparation					
2.	15/06/2022	Wed		1								
				2								
				3								
				4			c					
				5								
				6								
3.	16/06/2022	Thurs		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								

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Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	17/06/2022	Fri		1			Class work preparation					
				2								
				3								
				4								
				5								
				6								
2.	18/06/2022	Sat		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
3.	20/06/2022	Mon		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								

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S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	21/06/2022	Tues		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
2.	22/06/2022	Wed		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
3.	23/06/2022	Thurs		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								

Signature of the HOD

ANDHRA CHRISTIAN COLLEGE, GUNTUR
(Day, Evening & P.G.)
TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	24/06/2022	Fri		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
2.	25/06/2022	Sat		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
3.	27/06/2022	Mon		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								

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1	2	3	4	5	6	7	8	9	10	11	12	13
1.	28/06/2022	Tues		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
2.	29/06/2022	Wed		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
3.	30/06/2022	Thurs		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								

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1	2	3	4	5	6	7	8	9	10	11	12	13
1.	01/07/2022	Fri		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
2.	02/07/2022	Sat		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
3.	04/07/2022	Mon		1			BOS meeting & ANU					
				2								
				3	10	Theory	Test three & practical topics of the subject	Lecture	20	black board	Drawing of diagrams	
				4								
				5								
				6								

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1	2	3	4	5	6	7	8	9	10	11	12	13
4.	05/07/2022	Tues		1								
				2								
				3								
			4 th Sem	4	E.M	Practical	Ultra structure of plant cell	Lecture	05	Black board	Diagrams drawn	Exam
				5			Cell theory: Prokaryotic	Lecture	05			
				6			VS Eukaryotic cell					
5.	06/07/2022	Wed	4 th Sem	1	E.M	Theory	Ultra structure of a plant cell	Lecture	06	Black board	Q & A	
				2								
				3								
				4								
				5								
				6								
6.	07/07/2022	Thurs		1			On leave					
				2								
				3								
				4								
				5								
				6								

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1	2	3	4	5	6	7	8	9	10	11	12	13
13.	15/07/2022	Fri		1								
			4 th Sem	2	E.M	Theory	Structure of plasma membrane	Lecture	07	PPT	Q & A	
				3								
				4								
				5								
				6								
14.	16/07/2022	Sat		1			Class work preparation					
				2								
				3								
				4								
				5								
				6								
15.	18/07/2022	Mon		1								
				2								
			4 th Sem	3	E.M	Theory	Structure of chloroplast	Lecture	05	PPT	Q & A	
				4								
				5								
				6								

ANDHRA CHRISTIAN COLLEGE, GUNTUR
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1	2	3	4	5	6	7	8	9	10	11	12	13
19.	22/07/2022	Fri		1			On leave					
				2								
				3								
				4								
				5								
				6								
20.	23/07/2022	Sat		1			On leave					
				2								
				3								
				4								
				5								
				6								
21.	25/07/2022	Mon		1			Students attended program conducted by Career guidance & placement cell					
				2								
				3								
				4								
				5								
				6								

ANDHRA CHRISTIAN COLLEGE, GUNTUR

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G. Nirmala Kumari
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Name of the Lecturer: G. Nirmala Kumari											August 2022	
S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	01/08/2022	Mon	4 th Sem	1	E.M	Theory	Morphology of eukaryotic chromosome,	Lecture	04	Black board	Q & A	
				2								
				3								
				4								
				5								
				6								
2.	02/08/2022	Tues		1								
				2								
				3								
			4 th Sem	4	E.M	Theory	Euchromatin & heterochromatin, karyotype, ideogram, organization of DNA in chromosome	Lecture	07	PPT	Q & A	
				5								
				6								
3.	03/08/2022	Wed	4 th Sem	1	E.M	Theory	Chromosomal aberrations	Lecture	06	PPT	Q & A	
				2								
				3								
				4								
				5								
				6								

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1	2	3	4	5	6	7	8	9	10	11	12	13
4.	04/08/2022	Thurs		1			Class work preparation					
				2								
				3								
				4								
				5								
				6								
5.	05/08/2022	Fri		1								
			4 th Sem	2	E.M	Theory	Mendel's laws—monohybrid cross	Lecture	07	Black board	Checker board construction	
				3								
				4								
				5								
				6								
6	06/08/2022	Sat		1			Class work preparation					
				2								
				3								
				4								
				5								
				6								

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1	2	3	4	5	6	7	8	9	10	11	12	13
7.	08/08/2022			1								
				2								
			4 th Sem	3	E.M	Theory	Di hybrid cross	Lecture	08	Black board	Checker board construction	
				4								
				5								
				6								
8.	09/08/2022	Tues		1			Moharram					
				2								

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(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
7.	08/08/2022			1								
				2								
			4 th Sem	3	E.M	Theory	Di hybrid cross	Lecture	08	Black board	Checker board construction	
				4								
				5								
				6								
8.	09/08/2022	Tues		1			Moharram					
				2								
				3								
				4								
				5								
				6								
9.	10/08/2022	Wed	4 th Sem	1	E.M	Theory	Mid exam I		09		Exam	
				2								
				3								
				4								
				5								
				6								

ANDHRA CHRISTIAN COLLEGE, GUNTUR
(Day, Evening & P.G.)
TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari												
S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
10.	11/08/2022	Thurs		1			Class work preparation					
				2								
				3								
				4								
				5								
				6								
11.	12/08/2022	Fri		1								
			4 th Sem	2	E.M	Theory	Gene interactions	Lecture	04	Black board	Checker board construction	
				3								
				4								
				5								
				6								
12.	13/08/2022	Sat		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari												
S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
13.	14/08/2022	Sun		1			Working day due to azadi ki Amrut Mahotsav					
				2								
				3								
				4								
				5								
				6								
14.	15/08/2022	Mon		1			Independence Day					
				3								
				4								
				5								
				6								
15.	16/08/2022	Tues	Sr. inter	1	T.M		Plant water relations	Lecture	01	Black board		
				2								
				3								
				4								
				5								
				6								

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Re
1	2	3	4	5	6	7	8	9	10	11	12	
16..	17/08/2022	Wed	4 th Sem	1	E.M	Theory	Crossing over					
				2								
				3								
				4								
				5								
				6								
17.	18/08/2022	Thurs		1			Teaching diary updating					
				2								
				3								
				4								
				5								
				6								
18.	19/08/2022	Fri		1			Krishnahstami					
				2								
				3								
				4								
				5								
				6								

ANDHRA CHRISTIAN COLLEGE, GUNTUR
(Day, Evening & P.G.)
TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
19.	20/08/2022	Sat		1			Compensatory holiday on account of azadi ki Amrut Mahotsav					
				2								
				3								
				4								
				5								
				6								
21.	22/08/2022	Mon		1			Class work preparation					
				2								
			4 th Sem	3	E.M	Theory	DNA	Lecture	03	PPT	Q &A	
				4								
			Sr. inter	5	T.M	Theory	Plant water relations	Lecture	01	Black board		
				6								
22.	23/08/2022	Tues	Sr. inter	1	T.M	Theory	Plant water relations	Lecture	01	Black board		
				2								
				3								
			4 th Sem	4	E.M	Practical	Students are absent due to some bandh					
				5								
				6								

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
23.	24/08/2022	Wed	4 th Sem	1	E.M	Theory	DNA replication	Lecture	07	PPT, Video	Q & A	
				2								
				3								
				4								
				5								
				6								
24.	25/08/2022	Thurs		1			Classwork preparation					
				2								
				3								
				4								
				5								
				6								
25.	26/08/2022	Fri		1								
			4 th Sem	2	E.M	Theory	Mid exam		09		Exam	
				3								
				4								
				5								
				6								

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
26.	27/08/2022	Sat		1								
				2								
			4 th Sem	3	E.M	Theory	Transcription, types & functions of RNA	Lecture	08	Animation video	Q & A	
				4								
				5								
				6								
27.	29/08/2022	Mon		1			Andhra bhasha dinotsavam					
				2								
				3								
				4								
				5								
				6								
28.	30/08/2022	Tues	Sr. inter	1	T.M	Theory	Study hour	Lecture	01	Black board		
			4 th Sem	2	E.M	Theory	Gene concept, genetic code, translation	Lecture	07	video, model of ribosome	Q & A	
				3								
			4 th Sem	4	E.M	Practical	Mitosis slides prepared; notes given	demonstration	07	microscopes	Slide preparation	
				5								
				6			Hybridization – emasculation, bagging	Explanation				
29.	31/08/2022	Wed					Ganesh Chaturthi – holiday					

G. Nirmala Kumari
Signature of the Lecturer


Dr. V. Vijaya Sekhar
M.Sc., M.Phil., Ph.D., B.Ed.
Head, Dept. of Botany
A.C. COLLEGE, GUNTUR (A.P.)


Signature of
PRINCIPAL
ANDHRA CHRISTIAN
College, Guntur (A.P.)

TEACHING DIARY 2022 -23

September 2022

September 2022

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
10.	12/09/2022	Mon	4 th Sem	3	E.M	Theory	Nil		00			
11.	13/09/2022	Tues	4 th Sem	2	E.M	theory	Nil		00			
12.	14/09/2022	Wed					4 th Sem exams started					
13.	15/09/2022	Thurs					Updating teaching diary					
14.	16/09/2022	Fri					Classwork preparation					
15.	17/09/2022	Sat					Class work preparation					
16.	19/09/2022	Mon	Sr. inter	5			Study hour					
17.	20/09/2022	Tues	Sr. inter	1	T.M	Theory	Symplast, apoplast path ways	Lecture	01	Black board		
18.	21/09/2022	wed					Class work preparation					
19.	22/09/2022	Thurs					Class work preparation					
20.	23/09/2022	Fri	Sr. inter	1	T.M	theory	Root pressure transpiration pull	Lecture	01	Black board		
21.	24/09/2022	Sat	Sr. inter	3	T.M	Theory	Nil		00			
22.	26/09/2022	Mon	Sr. inter	5	T.M	Theory	Transpiration mechanism	Lecture	01	Black board		
23.	27/09/2022	Tues	Sr. inter	1	T.M	Theory	Mineral nutrition	Lecture	01	Black board		

24.	28/09/2022	Wed					Class work preparation				
25.	29/09/2022	Thurs					Class work preparation				
26.	30/09/2022	Fri	Sr. inter	1	T.M	Theory	Nil		00		

G. Nirmala Kumari

Signature of the lecturer



Signature of the HOD

Dr. V. EZRA VIJAYA SEKHAR

M.Sc., M.Phil., Ph.D., B.Ed.

Head, Dept. of Botany

A.C. COLLEGE, GUNTUR (A.P)



Signature of the Principal

PRINCIPAL
ANDHRA PRADESH COLLEGE

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

October 2022

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	01/10/2022	Sat										
2.	03/10/2022						Dasara Holidays					
	to											
	08/10/2022											
3.	10/10/2022	Mon					No class					
4.	11/10/2022	Tues	Sr.inter	1st			Absent					
5.	12/10/2022	Wed					CSP viva conducted					
6.	13/10/2022	Thurs					Class work preparation					
7.	14/10/2022	Fri	Sr.inter	1st			Absent					
8.	15/10/2022	Sat	Sr.inter	3rd			Absent					
9.	17/10/2022	Mon	Sr.inter	5th			Absent					
10.	18/10/2022	Tues	Sr.inter	1st	T.M	Theory	Glycolysis	Lecture	01	Black board		
11.	19/10/2022	Wed					Class work preparation					
12.	20/10/2022	Thurs					Class work preparation					
13.	21/10/2022	Fri	Sr.inter	1st	T.M	Theory	Fermentation	Lecture	01	Black board		
14.	22/10/2022	Sat	Sr.inter	3rd			Absent					
15.	24/10/2022	Mon	Sr.inter	5th			Absent					
16.	25/10/2022	Tues	Sr.inter	2nd			Absent					
17.	26/10/2022	Wed					Class work preparation					

TEACHING DIARY 2022 -23

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Signature of HOD
Dr. V. EZRA VIJAYA SEKHAR
M.Sc., M.Phil., Ph.D., B.Ed.,
Head, Dept. of Botany
A.C. COLLEGE, GUNTUR (A.P.)

Signature of Principal
PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G)
GUNTUR

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted
1	2	3	4	5	6	7	8	9	10	11	12
1.	01/11/2022	Tues	Sr.inter	1st	T.M	Theory	Electron transport	Lecture	01	Black board	
2.	02/11/2022	Wed					Class work preparation				
3.	03/11/2022	Thurs					Class work preparation				
4.	04/11/2022	Fri	Sr.inter	1st	T.M	Theory	Photosynthesis	Lecture	01	Black board	
5.	05/11/2022	Sat	Sr.inter	3rd	T.M	Theory	Cyclic photophosphorylation	Lecture	01	Black board	
6.	07/11/2022	Mon	Sr.inter	5th	T.M	Theory	Non cyclic phosphorylation	Lecture	01	Black board	
7.	08/11/2022	Tues	Sr.inter				Absent				
8.	09/11/2022	Wed					On leave				
9.	10/11/2022	Thurs					On leave				
10.	11/11/2022	Fri					Class work preparation				
11.	14/11/2022	Mon					Class work preparation				
12.	15/11/2022	Tues					Class work preparation				
13.	16/11/2022	Wed					Class work preparation				
14.	17/11/2022	Thurs					Commencement of classes for V sem				
15.	18/11/2022	Fri	Sr.inter	1st	T.M	Theory	Calvin cycle	Lecture	01	Black board	
			V sem				No class		00		
16.	19/11/2022	Sat	Sr.inter	3rd	T.M	Theory	C4 cycle, CAM	Lecture	01	Black board	
17.	21/11/2022	Mon	V sem				No class		00		
			Sr.inter	5th	T.M	Theory	Photorespiration	Lecture	01	Black board	

ANDHRA CHRISTIAN COLLEGE, GUNTUR

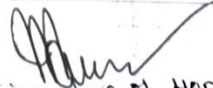
(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S. No	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Re
1	2	3	4	5	6	7	8	9				
18	22/11/2022	Tues	Sr.inter V sem	1st	T.M	Theory	Phytohormones	Lecture	10	11	12	
19	23/11/2022	Wed	V sem				No class		01			
20	24/11/2022	Thurs					No class		00			
21	25/11/2022	Fri	Sr.inter V sem				Class work preparation On leave		00			
22	26/11/2022	Sat	Sr.inter				On leave					
23	28/11/2022	Mon	V sem Sr.inter	3rd 5th			No class Absent		00			
24	29/11/2022	Tues	Sr.inter V sem	1st 4,5,6	T.M	Theory	Phytohormones	Lecture	01			
25	30/11/2022	Wed	V sem				No class Absent		00			

G. Nirmala Kumari
Signature of Lecturer


Signature of HOD
Dr. V. EZRA VIJAYA SEKHAR
M.Sc., M.Phil., Ph.D., B.Ed.,
Head, Dept. of Botany
A.C. COLLEGE, GUNTUR (A.P.)


Signature of Principal
PRINCIPAL
ANDHRA CHRISTIAN
(Day / Even. & P.G.)
GUNTUR

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

December 2022

S. No.	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	01/12/2022	Thurs					Class work preparation					
2.	02/12/2022	Fri	Sr.inter				Phytohormones					
			V sem				Absent					
3.	03/12/2022	Sat					On leave					
4.	05/12/2022	Mon	V sem	3rd	E.M	Theory	Introduction to mushroom cultivation	Lecture	07	Black board	Drawing of diagrams	
			Sr.inter	5th	T.M	Theory	Mono hybrid cross	Lecture	01	Black board	check board	
5.	06/12/2022	Tues	Sr.inter	1st	T.M	Theory	Di hybrid cross	Lecture	01	Black board		
			V sem	4th	T.M	Theory	Structure and life history of mushrooms	Lecture	01	Ppt	Diagrams drawn	
				5th								
				6th								
6.	07/12/2022	Wed	V sem	3rd	E.M	Theory	History and scope of mushroom cultivation	Lecture	05	Black board	G & A	
7.	08/12/2022	Thurs					Class work preparation					
8.	09/12/2022	Fri	Sr.inter									
			V sem									
9.	12/12/2022	Mon	V sem	3rd			Absent					
			Sr.inter	5th			Absent					
10.	13/12/2022	Tues	Sr.inter	1st			Absent					
			V sem	4th	E.M	Theory	Morphology of mushrooms	Lecture	05	ppt	B & A	
				5 th , 6th		Practical	Preparation of mother spawn	Explanation		Video, ppt		

ANDHRA CHRISTIAN COLLEGE, GUNTUR

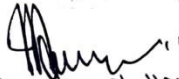
(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
11.	14/12/2022	Wed					Meeting for authors and editors at ALC, Vijayawada.					
12.	15/12/2022	Thurs					Class work preparation					
13.	16/12/2022	Fri	Sr.inter	1st			Student absent					
			Vsem	2nd			Students absent					
14.	17/12/2022	Sat	Sr.inter	3rd			No class					
15.	19/12/2022											
	to						On leave					
	22/12/2022 Fore noon											
16.	22/12/2022 Afternoon	Thurs					No class Staff dinner in the evening.					
17.	23 to 27th						Christmas holidays					
18.	28/12/2022	Wed					On leave					
19.	29/12/2022	Thurs					Class work preparation					
20.	30/12/2022	Fri					On leave					

G. Nirmala Kumari
Signature of the Lecturer


Signature of HOD

Dr. V. EZRA VIJAYA SEKCHAR
M.Sc., M.Phil., Ph.D., B.Ed.,
Head, Dept. of Botany
A.C. COLLEGE, GUNTUR (A.P.)

Signature of Principal

TEACHING DIARY 2022 -23

January 2023

January 2023

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
	to											
	17/01/2023						Sankranti holidays					
12	18/01/2023	Wed	V sem	3rd	E.M	Theory	Medicinal mushrooms	Lecture	07	ppt	3 g P	
13	19/01/2023	Thurs	V sem	4.5,6	E.M	Practical	Composting and casing	Explanation	06		3 g P	
14	20/01/2023	Fri	Sr.inter	1st			Absent					
			V sem	2nd	E.M		Mid exam I	Exam	11		Exam	
15	21/01/2023	Sat	Sr.inter	3rd			Absent					
16	23/01/2023	Mon	V sem	3rd	E.M	Theory	Differences between edible and poisonous mushrooms	Lecture	06		3 g P	
							Installation of Phebe as head					
			Sr.inter	5th	E.M		Absent					
17	24/01/2023	Tues	Sr.inter	1st			Absent					
			V sem	4th	E.M	Practical	Value added products of mushrooms	Explanation	07		Description of various products	
				5th								
				6th								
18	25/01/2023	Wed	V sem	3rd	E.M	Theory	Diseases and pests on mushrooms	Lecture	05	Ppt	3 g P	
19	26/01/2023	Thurs					Republic day					
20	27/01/2023	Fri	Sr.inter	1st	T.M	Theory	Transcription	Lecture	01			
			V sem	2nd	E.M	Theory	Cultivation of button mushroom	Lecture	04	Black board	3 g P	
21	28/01/2023	Sat	Sr.inter	3rd	T.M	Theory	Genetic code	Lecture	01	Black board		

(Day, Evening & P.G.)
TEACHING DIARY 2022 -23

[illegible]

D. Phoebe Sarah
Signature of HOD

Signature of Principal
PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G)
GUNTUR

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

February 2023

S.No.	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	01/02/2023	Wed	V sem	3rd	E.M	Theory	Absent					
2.	02/02/2023	Thurs					Updated Teaching diary					
3.	03/02/2023	Fri	Sr.inter	1st			Study hour					
			V sem	2nd	E.M	Theory	Absent					
4.	04/02/2023	Sat	Sr.inter			Study hour	Teaching diary updated					
5.	06/02/2023	Mon	V sem				Zoology practical exam					
6.	07/02/2023	Tues	Vsem	4,5,6	E.M	Practical	Record.sr.inter study hour		06			
							Chebrolu students visited our college				Extension activity	
7.	08/02/2023	Wed	V sem	3rd	E.M	Theory	Cultivation of milky mushroom	Lecture	08	video	B & P	
8.	09/02/2023	Thurs					MSc class					
9.	10/02/2023	Fri	V sem	2nd	E.M	Theory	Picking,packing and transit of mushrooms Sr.inter study hour	Lecture	06	Black board	B & P	
10.	13/02/2023	Mon	V sem	3rd	E.M	Theory	Preservation of mushrooms, sr.inter study hour	Lecture	09	Black board	B & P	
11.	14/02/2023	Tues	V sem	4,5,6	E.M		ANU Botany Practical exam		14		Exam	
12.	15/02/2023	Wed					MSc class,Paper correction					
13.	16/02/2023	Thurs					MSc class					
14.	17/02/2023	Fri					MSc class,marks posting					
15.	20/02/2023	Mon					MSc class,sr.inter study hour					
16.	21/02/2023	Tues					NAAC meeting with Principal					

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S. No.	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
17	22/02/2023	Wed					Specimens for inter prepared					
18	23/02/2023	Thurs					Updated teaching diary					
19	24/02/2023	Fri					Workload preparation					
20	25/02/2023	Sat					Meeting on Workload					
21	27/02/2023	Mon					Workload submitted					
22	28/02/2023	Tue					Teaching diary updated					
V Sem exams started on 27/02/2023 and ended on 06/03/2023												

G. Nirmala Kumari
Signature of the Lecturer

Dr. Phebe Sarah
Signature of the Head of the Department
Dr. DARSI PHEBE SARAH, M.Sc, Ph.D.
Professor and Head of the Dept in Botany
and Microbiology
A.C. COLLEGE, GUNTUR

Signature of the Principal
PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G.)
GUNTUR

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	March 2023
												Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	01/03/2023	Wed					Class work preparation					
2.	02/03/2023	Thurs					Class work preparation					
3.	03/03/2023	Fri					MSc class					
4.	04/03/2023	Sat					Class work preparation					
5.	06/03/2023	Mon					MSc class					
6.	07/03/2023	Tues					Class work preparation					
7.	08/03/2023	Wed					Class work preparation					
8.	09/03/2023	Thurs					Class work preparation					
9	10/03/2023	Fri					Class work preparation					
10.	13/03/2023	Mon					MSc class					
11.	14/03/2023	Tues	IV sem				MSc class					
12.	15/03/2023	Wed					Inter invigilation					
			IV sem				Introduction to cell biology	Lecture	02	Black board	2 Q & A	
13.	16/03/2023	Thurs					No invigilation					
			IV sem				Prokaryotic vs eukaryotic chromosome	Lecture	02	Black board	2 Q & A	

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022 -23

Name of the Lecturer: G. Nirmala Kumari

S.No.	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remark
1	2	3	4	5	6	7	8	9	10	11	12	13
14.	17/03/2023	Fri					No invigilation					
			IV sem				Morphology & structure of chromosome	Lecture	04	Black board	G & A	
15.	18/03/2023	Sat					Inter invigilation					
							Class work preparation					
16.	20/03/2023	Mon					Inter invigilation					
			IV sem				No topic		00			
17.	21/03/2023	Tues					No invigilation					
							Class work preparation					
18.	23/03/2023	Thurs					Inter invigilation					
							Class work preparation					
19.	24/03/2023	Fri					No invigilation					
			IV sem				Euchromatin ,heterochromatin	Lecture	02	Black board	G & A	
20.	25/03/2023	Sat					Inter invigilation					
							Class work preparation					
21.	27/03/2023	Mon					Inter invigilation					
							Class work preparation					

TEACHING DIARY 2022 -23

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Signature of the Principal
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ANDHRA CHRISTIAN COLLEGE, GUNTUR
(Day, Evening & P.G.)
TEACHING DIARY 2022-2023

Name of the Lecturer: G. Nirmala Kumari										April & May 2023		
S. No.	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	01/04/2023	Sat					No classes					
2.	03/04/2023	Mon	4 th Sem	4 th , 5 th		Practical	Students absent					
3.	04/04/2023	Tues					Classwork preparation					
			MSc IV Sem	2 nd , 3 rd	E.M	Theory	Recombinant DNA technology					
4.	05/04/2023	Wed					Classwork preparation					
5.	06/04/2023	Thurs					Classwork preparation					
6.	10/04/2023	Mon	IV Sem	1 st	E.M	Theory	Nil		00			
7.	11/04/2023	Tues					Classwork preparation					
8.	12/04/2023	Wed	MSc II Sem	2 nd , 3 rd	E.M	Theory	Ultra structure of chromosome, morphology	Lecture	05	Black board		
9.	13/04/2023	Thurs	MSc IV Sem	1 st , 2 nd	E.M	Theory	Plant transformation with Ti-plasmid, physical gene transfer methods	Lecture	03	Black board		
			4 th Sem	4 th	E.M	Theory	Numerical changes in chromosomes	Lecture	04	Black board		
10.	14/04/2023	Fri	1 st	4 th	E.M	Theory	Nil		00			
11.	15/04/2023	Sat					Classwork preparation					
12.	17/04/2023	Mon	IV Sem	1 st	E.M	Theory	Mendel's laws	Lecture	01	Black board		
14.	19/04/2023	Wed					Classwork preparation					

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

TEACHING DIARY 2022-23

Name of the Lecturer: G. Nirmala Kumari

S.No	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of students attended	Teaching Aids used	Student Activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
15.	20/04/2023	Thurs					Classwork preparation					
16.	21/04/2023	Fri	IV Sem	1 st	E.M	Theory	Study hour		01			
17.	22/04/2023	Sat					Classwork preparation					
18.	24/04/2023	Mon					On leave					
19.	25/04/2023	Tues					On leave					
20.	26/04/2023	Wed					Classwork preparation					
21.	27/04/2023	Thurs					On leave					
22.	28/04/2023	Fri					Classwork preparation					
23.	29/04/2023	Sat					Went to Bapatla on study tour					
24.	31/04/2023	Mon					Classwork preparation					
25.	01/05/2023	Tues					Classwork preparation					
26.	02/05/2023	Wed					Classwork preparation					
27.	03/05/2023	Thurs					Classwork preparation					
28.	04/05/2023	Fri					Classwork preparation					
29.	05/05/2023	Sat					Classwork preparation					
30.	07/05/2023	Mon					Last working day					

G. Nirmala Kumari
Signature of the Lecturer

J. Phebe Sarah
Signature of the In-charge

Dr. DARSI PHEBE SARAH, M.Sc, Ph.D.
Professor and Head of the Dept in Botany
and Microbiology
A.C. COLLEGE, GUNTUR

[Signature]
Signature of the Principal

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GUNTUR

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

ACADEMIC PLAN 2018 - 2019

COST ACCOUNTING

Department : Commerce

Name of the Lecturer : T. Chandrababu

Class : TIF B. com.

S. No	Month	Probable No. of Periods in the month	Topics to be covered during the month	Whether the syllabus allotted for the month is completed? If not, the topics not completed	Reasons for not completing the syllabus and the measures proposed for covering backlog of syllabus	Remedial classes Conducted Mention Dates
	June	18	Introduction - Dist between cost Account - Fin Acc - cost classification Cost unit - preparation of Cost Sheet - Problems	Yes		
	July	15	Elements of cost - Materials FIFO LIFO Weighted average, Base Stock	Yes		
		10	Labour Method of remuneration payment Labour Incentive Schemes			
		10	Overheads Allocation and apportionment	Yes		
	Aug	14	Methods of Costing Unit Costing - Job Costing	Yes		
	Sep	18	Contract Costing Calculation of Profit on contract	Yes		

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ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

ACADEMIC PLAN 2018 - 2019

FUNDAMENTALS OF ACCOUNTING

Department :

Name of the Lecturer : P. Chandra Babu.

Class :

Commerce.

I. B. com.

1st Semester

S. No	Month	Probable No. of Periods in the month	Topics to covered during the month	Whether the syllabus allotted for the month is completed? If not, the topics not completed	Reasons for not completing the syllabus and the measures proposed for covering backlog of syllabus
	June	14	Introduction to Accounting Def. objectives - advantages Book - Keeping - concepts and conventions Rules for classification of Accounts Journal & Ledger Subsidiary Books	Yes	
	July	15 20 10	Eight types of Subsidiary Books. including Cash Book Problem in Purchases, sales. Purchase return and sales return Book.	Yes	
	July Aug	15 19 14	Bank Reconciliation Statement Preparation of B.R.S with favourable and O.D balance.	Yes	
	Aug	10	Trial Balance and Rectification of errors	Yes	

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

ACADEMIC PLAN 2018 - 2019

Department :

Commerce.

Name of the Lecturer :

T. CHANDRA BABU

Class :

I. B. com.,

Fundamentals of Accounting

S. No	Month	Probable No. of Periods in the month	Topics to covered during the month	Whether the syllabus allotted for the month is completed ? If not, the topics not completed	Reasons for not completing the syllabus and the measures proposed for covering backlog of syllabus
	Sep	18	Preparation of final Accounts Trading a/c Profit & Loss a/c and Balance sheet - adjusted	Yes	

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ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

ACADEMIC PLAN 2018 - 2019

Management Accounting

Department :

Commerce.

Name of the Lecturer :

T. Chandra Babu

Class :

III B. Com.

S. No	Month	Probable No. of Periods in the month	Topics to covered during the month	Whether the syllabus allotted for the month is completed ? If not, the topics not completed	Reasons for not completing the syllabus and the measures proposed for covering backlog of syllabus	Remedial classes Conducted Mention Dates
	Nov.	15	Management Accounting : Interference with Financial and Cost Accounting - Financial Statement comparative analysis - common size Analysis - trend analysis			
	Nov	07	Ratio Analysis Classification - Importance and limitations - Analysis of liquidity,			
	Dec	05	Profitability, activity and solvency ratios including problems			
	Dec Jan	15 5	Trend flow statement concept of Fund: Preparation of fund flow statement uses and limitations of fund flow Analysis			

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

ACADEMIC PLAN 2018 - 2019

Department :

Name of the Lecturer :

Class :

S. No	Month	Probable No. of Periods in the month	Topics to covered during the month	Whether the syllabus allotted for the month is completed ? If not, the topics not completed	Reasons for not completing the syllabus and the measures proposed for covering backlog of syllabus
	Jan	17	Cash Flow Statement: Concept of Cash flow - Preparation of cash flow statement. uses and limitation of Cash flow analysis	✓	
	Feb	5			
	Feb	18	Break even analysis and Decision making Calculation of B.E.P. - uses and limitations - Margin of Safety - Make/Buy Decision Lease/own Decision	✓	

ANDHRA CHRISTIAN COLLEGE, GUNTUR

(Day, Evening & P.G.)

FUNDAMENTALS OF ACCOUNTING

ACADEMIC PLAN 2018 - 2019

Commerce

Department :

Name of the Lecturer : T. Chandra Babu

Class : B.Com I B. Com.

S. No	Month	Probable No. of Periods in the month	Topics to covered during the month	Whether the syllabus allotted for the month is completed ? If not, the topics not completed	Reasons for not completing the syllabus and the measures proposed for covering backlog of syllabus	Remedial classes Conducted Mention Date:
	Nov	15	Depreciation: Meaning and methods of Depreciation - Straight line - written down value - sum of years digit - annuity and Depletion - (Problems)			
	Nov	07	Provisions and Reserves - Preparation of Bad debt Account - Provision for Bad debt			
	Dec	05	doubtful debts - Provision on discount on Debtors and Creditors - Repairs and Amortisation			
	Dec	15	Bills of exchange: Meaning, Features and Parties of Bill - Discounting of Bills			
	Jan	05	Renewal of Bill - Entries in the Books of Drawer and Drawee			
	Jan	17	Consignment Accounts: Features, Some important terminology - Accounting treatment in the books of consignor and consignee			
	Feb	05	valuation of closing stock - Normal and Abnormal loss			

ANDHRA CHRISTIAN COLLEGE, GUNTUR

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ACADEMIC PLAN 2018 - 2019

Department :

Name of the Lecturer :

Class :

S. No	Month	Probable No. of Periods in the month	Topics to covered during the month	Whether the syllabus allotted for the month is completed ? If not, the topics not completed	Reasons for not completing the syllabus and the measures proposed for covering backlog of syllabus
	Feb	18	Joint Venture Accounts - Difference between Joint Venture and amalgamation - Accounting Procedure - Methods of Keeping records	✓ P. Sivaraj 25/2/19	

ANDHRA CHRISTIAN COLLEGE, GUNTUR
(Day, Evening & P.G.)
TEACHING DAIRY 2018 - 2019

Name of the Lecturer :

S.No	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted	Remedial classes Conducted Mention Dates
1	2	3	4	5	6	7	8	9	10	11	12	13
	7-6-18	Thursday	III E	Sg 11	Dict	Thery	Syllabus Dictation	Lecture	10	Dictation	Dis cussion	
		Monday	III F	Tel	Thery	Thery	Sg 11abus Dictation	Lecture		Dictation	Dis cussion	
			III F	Tel	Thery	Thery	cost accounting - dif. Nature	Lecture		Black board	Dis cussion	
	8-6-18	Tuesday	III F	Tel	Thery	Thery	Scope & objectives	Lecture		Black board	Dis cussion	
			I E	Eng	Thery	Thery	Different Methods of Costing	Lecture		Black board	Dis cussion	
							Sg 11abus Dictation	Lecture		Dictation	Dis cussion	
	9-6-18	Saturday	IE				SECOND SATURDAY					
	11-6-18	Mon	III E	I	Eng	Thery	Cost Acc. dif. Nature Scope & Object	Lecture		Black Board	Dis cussion	
			III F	II	Tel	Thery	Nature & Scope of Man. Acc.	Lecture		Black board	Dis cussion	
			III F	III	Tel	Thery	Difference between Man & Fin Cost Acc.	Lecture		Chart	Dis cussion	
	12-6-18	Tue.	III E	III	Eng	Thery	Different Methods of Costing	Lecture		Black board	Dis cussion	
			III F	IV	Tel	Thery	Classification of Cost	Interactive		Black board	Dis cussion	
			III E	V	Eng	Thery	Nature & Scope of Man. Acco	Lecture		Black board	Dis cussion	
	13-6-18	Wed.	I E	I	Eng	Thery	Book Keeping & Account - Principles of	Lecture		Black Board	Dis cussion	
			III E	II	Eng	Thery	Difference between Cost Man & Fin acc.	Lecture		Chart	Dis cussion	
			III F	III	Eng	Thery	Systems of Book Keeping	Interactive		Black board	Dis cussion	
			III F	IV	Tel	Thery	Preparation of Cost Sheet	Lecture		Chart -	Dis cussion	
	14-6-18	Thurs.	III E	I	Eng	Thery	Classification of Cost	Interactive		Black board	Dis cussion	
			III F	II	Tel	Thery	Specimen of Cost Sheet	Interactive		Chart	Dis cussion	
			III E	III	Eng	Thery	Preparation of Cost Sheet	Lecture		Chart	Dis cussion	
	15-6-18	Fri	III F	III	Tel	Thery	Problems in Cost Sheet	Lecture		Black board	Problem Solving	
			I E	IV			Orientation to I.B. Com.	Lecture				
	18-6-18	Mon	III E	I	Eng	Thery	Specimen of Cost Sheet	Interactive		Chart	Dis cussion	
			III F	II	Tel	Thery	Problems in Cost Sheet	Lecture		Black board	Prob. Solv.	
			III F	III	Tel	Thery	Problems in Cost Sheet	Lecture		Black Board	Problem solution	
	19-6-18	Tuesday	III E	III	Eng	Thery	Problems in Cost Sheet	Lecture		Black board	Problem Solv.	
			III F	IV	Tel	Thery	Problems in Cost Sheet	Lecture		Black board	Problem Solv.	

ANDHRA CHRISTIAN COLLEGE, GUNTUR
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TEACHING DAIRY 2018 - 2019

Name of the Lecturer :

S.No	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted
1	2	3	4	5	6	7	8	9	10	11	12
			III E	V	Eng	Theory	Problems in cost sheet	Lecture		Black Board	Problem- Solving
20.6.18	Wed.		IE III E	I II	Eng Eng	Theory Theory	Accounting terminology.	Lectures		Blackboard	Discussion
			IE III E	IV V	Eng Tel	Theory Theory	Problems in cost sheet- Classification of Accounts	Lecture Lecture		Black Board	Problem Solving
21.6.18	Thursday		III E III E	I II	Eng Tel	Theory Theory	Problems in cost sheet- Problems in cost sheet	Lecture Lecture		Black Board	Problem Solving
22.6.18	Fri		III E IE	III IV	Eng Eng	Theory Theory	Problems in cost sheet- Journalising	Lecture Lecture		Blackboard	Problem Solving
23.6.18	Sat		IE	II	Eng	Theory	Journalising	Lecture		Black Board	Problem Solving
25.6.18	Mon.		III E III E	I II	Eng Tel	Theory Theory	Problems in cost sheet- Problems in cost sheet	Lecture Lecture		Black Board	Problem Solving
			III E III E	III IV	Tel Tel	Theory Theory	Problems in cost sheet- Problems in cost sheet	Lecture Lecture		Black Board	Problem Solving
26.6.18	Tuesday		III E III E	III IV	Eng Tel	Theory Theory	Problems in cost sheet- Problems in cost sheet	Lecture Lecture		Black Board	Problem Solving
			III E	V	Eng	Theory	Problems in cost sheet	Lecture		Black Board	Problem Solving
27.6.18	Wed		IE III E	I II	Eng Tel	Theory Theory	Journalising Problems in cost sheet	Lecture Lecture		Black Board	Problem Solving
			IE III E	III IV	Eng Tel	Theory Theory	Problems in cost sheet- Problems in cost sheet	Lecture Lecture		Black Board	Problem Solving
28.6.18	Thursday		III E III E	I II	Eng Tel	Theory Theory	Problems in cost sheet- Problems in cost sheet	Lecture Lecture		Black Board	Problem Solving
29.6.18	Fri		III E IE	III IV	Eng Eng	Theory Theory	Problems in cost sheet Ledger - Posting	Lecture Lecture		Black Board	Problem Solving
30.6.18	Sat		IE	II	Eng	Theory	Ledger Posting	Lecture		Black Board	Problem Solving

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ANDHRA CHRISTIAN COLLEGE, GUNTUR
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TEACHING DAIRY 2018 - 2019

Name of the Lecturer :

S.No	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted	Remedial classes Conducted Mention Dates
1	2	3	4	5	6	7	8	9	10	11	12	13
2-7-18	Mon	III E III F	I II	Eng Eng	Theory Theory	Materials - control - Purchase Materials - control - Purchase	Lecture Lecture			Black board Black board	Dis. cumm Dis. cumm	
		III F	III	Eng	Theory	Material Stock levels	Lecture			Black board	Dis. cumm	
3-7-18	Tuesday	III E III F III E	III IV V	Eng Eng Eng	Theory Theory Theory	Material stock levels. Stores records Stores records.	Lecture Lecture Lecture			Black board Black board Black board	Dis. cumm Dis. cumm Dis. cumm	
4-7-18	Wednesday	I E II E III F	I II III	Eng Eng Eng	Theory Theory Theory	Types of Subsidary Books Issue of material - FIFO Purchase books Issue of material - FIFO	Lecture Lecture Lecture Lecture			Black board Black board Black board Black board	Dis. cumm Prob. solution Prob. solution Prob. solution	
5-7-18	Thursday	I E II	I II	Eng Eng	Theory Theory	Sales Book - Problem Issue of material - FIFO	Lecture Lecture			Black board Black board	Prob. soln. Prob. solution	
6-7-18	Friday	III F I E	III IV	Eng Eng	Theory Theory	Issue of material - FIFO Purchase art. & sales return problem	Lecture			Black board	Prob. solution	
7-7-18	Saturday	I E	II	Eng	Theory	Cash Book - Types of Cash Books	Lecture			Black board	Dis. cumm.	
9-7-18	Mon	III E III F III F	I II III	Eng Eng Eng	Theory Theory Theory	Issue of material - Simple account Issue of material - Simple Issue of material - Weighted average method	Lecture Lecture Lecture			Black board Black board Black board	Prob. solution Prob. solution Problem solution	
10-7-18	Tue	III E III F III E	III IV V	Eng Eng Eng	Theory Theory Theory	Issue of material - Weighted average method Issue of material - Base stock Issue of material - Base stock	Lecture Lecture Lecture			Black board Black board Black board	Prob. solution Prob. solution Problem solution	
11-7-18	Wed.	I E II E III F	I II III	Eng Eng Eng	Theory Theory Theory	Two column cash book - Problem Issue of material - Problem Two column cash book - Problem Issue of material - Problem	Lecture Lecture Lecture Lecture			Black board Black board Black board Black board	Prob. solution Prob. solution Prob. solution Prob. solution	
12-7-18	Thurs	III E III F	I II	Eng Eng	Theory Theory	Issue of material - Problem Issue of material - Problem	Lecture Lecture			Black board Black board	Prob. solution Prob. solution	
13-7-18	Fri day	III E I E	III IV	Eng Eng	Theory Theory	Issue of material - Problem Triple column cash book - Problem	Lecture Lecture			Black board Black board	Prob. solution Prob. solution	

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S.No	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted	Remarks/Conduct/Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
	14-7-18	Sat	I B ^{com} E	II	Eng	Theory	~ ~ ~ SECOND SATURDAY ~ ~ ~					
	16-7-18	Mon	III E III F III F	I II III	Eng Eng Eng	Theory Theory Theory	Labour - Methods of Bonus payment Labour - Method of Bonus payment Types of piece rates	Lecture Lecture Lecture		Black board / White board Black board / Post solution Black board / Post solution		
	17-7-18	Tues.	III E III F III E	III IV V	Eng Eng Eng	Theory Theory Theory	Types of piece rates Problems in wage payment Problems in wage payment	Lecture Lecture Lecture		Black board / Post solution Black board / Post solution Black board / Post solution		
	18-7-18	Wed	I E III E I E III F	I II IV V	Eng Eng Eng Eng	Theory Theory Theory Theory	Triple column can book - Prob Bonus payment & Idle time Triple column can book - Prob Bonus payment & Idle time	Lecture Lecture Lecture Lecture		Black board / Post solution Black board / Post solution Black board / Post solution Black board / Post solution		
	19-7-18	Thurs	III E III F	I II	Eng Eng	Theory Theory	Students Seminar Students Seminar					
	20-7-18	Fri	III E I E	III IV	Eng Eng	Theory Theory	Over time & Labour human Students Seminar	Lecture		Black board / Post solution		
	21-7-18	Sat	I E	II	Eng	Theory	Triple column can book Post books	Lecture		Black board / Post solution		
	23-7-18	Mon	III E III F III F	I II III	Eng Eng Eng	Theory Theory Theory	Problems in wage payment Problems in wage payment Problems in wage payment	Lecture Lecture Lecture		Black board / Post solution Black board / Post solution Black board / Post solution		
	24-7-18	Tues	III E III F III E	III IV V	Eng Eng Eng	Theory Theory Theory	Problems in wage payment Problems in wage payment Problems in wage payment	Lecture Lecture Lecture		Black board / Post solution Black board / Post solution Black board / Post solution		
	25-7-18	Wed	I E III E I E III F	I II IV V	Eng Eng Eng Eng	Theory Theory Theory Theory	Triple column can book Problems in wage payment Problems in wage payment Problems in wage payment	Lecture Lecture Lecture Lecture		Black board / Post solution Black board / Post solution Black board / Post solution Black board / Post solution		

ANDHRA CHRISTIAN COLLEGE, GUNTUR
(Day, Evening & P.G.)
TEACHING DAIRY 2018 - 2019

Name of the Lecturer :

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TEACHING DAIRY 2018 - 2019

Name of the Lecturer :

S.No	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	
	01-08-18	Wed.	I E III E	I II	Eng Eng	Theory Theory	Need for Preparation of B.R.S	Intuition				
			I E III F	II III	Eng Tel.	Theory Theory	Difference between Fixed & Variable C.H	Induction		Black Board	Dist. soln	
			I E III F	II III	Eng Tel.	Theory Theory	Causes of difference between B.R.S	Induction		Black Board	Dist. soln	
			I E III F	II III	Eng Tel.	Theory Theory	Difference between Fixed & Variable C.H	Induction		Black Board	Dist. soln	
	02-08-18	Thursday	I E III F	I II	Eng Tel.	Theory Theory	Problems in Bank Reconciliation Statement	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng Tel.	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng Tel.	Theory Theory						
	03-08-18	Friday	I E III F	I II	Tel Eng	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng Tel.	Theory Theory	Problems in Bank Reconciliation Statement	Lecture		Black Board	Dist. soln	
	04-08-18	Saturday	I E	II	Eng	Theory	Problems in Bank Reconciliation Statement	Lecture		Black Board	Dist. soln	
	06-8-18	Monday	I E III F	I II	Eng Tel.	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
			I E III F	I II	Tel	Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng Tel.	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
	07-8-18	Tuesday	I E III F	I II	Eng Tel.	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng Tel.	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng Tel.	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
	08-8-18	Wednesday	I E III F	I II	Eng Tel.	Theory Theory	Problems in Bank Reconciliation Statement	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng Tel.	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng Tel.	Theory Theory	Problems in Bank Reconciliation Statement	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng Tel.	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
	13-08-18	Monday	I E III F	I II	Eng Tel.	Theory Theory	Guest Lecturer					
	14-08-18		I E III F	I II	Tel	Theory						
	14-08-18	Tuesday	I E III F	I II	Eng Tel.	Theory Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
			I E III F	I II	Tel	Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	
			I E III F	I II	Eng	Theory	Problems in distribution of O.H	Lecture		Black Board	Dist. soln	

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(Day, Evening & P.G.)
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Name of the Lecturer :

S.No	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted	Remedial classes Conducted
1	2	3	4	5	6	7	8	9	10	11	12	13
	16-08-18	Thursday					CASUAL LEAVE					
	17-08-18	Friday	III C I E	III V	Eng Eng	Theory Theory	Single or Out put costing Tran Balance explanation and paper	Lecture Interactive		Black Board Chart -	Discussion Discussion	
	18-08-18	Saturday	I E	II	Eng	Theory	Tran Balance - Problems	Lecture		Black Board	Discussion	
	20-8-18	Monday	III E III F III F	I II III	Eng Tel Tel	Theory Theory Theory	Tenders or quotations Sample or out put costing Tenders or quotations	Lecture Lecture Lecture		Black Board Black Board	Discussion Discussion	
	21-8-18	Tuesday					CASUAL LEAVE					
	23-8-18	Thursday	I E III E	III III	Eng Eng	Theory Theory	Sample procedure to rectify error Job costing	Interactive Lecture		Black Board Black Board	Discussion Discussion	
	24-8-18	Friday	III F I E	III IV	Tel Eng	Theory Theory	Job costing Errors - Types of errors.	Lecture Interactive		Black Board Black Board	Discussion Discussion	
	25-8-18	Saturday	I E	II	Eng	Theory	Rectification of errors - problems	Lecture		Black Board	Problem solution	
	27-8-18	Monday	III E III F III F	I II III	Eng Tel Tel	Theory Theory Theory	COST sheet - Quotation - Prob COST sheet quotation Prob COST sheet - quotations - Problems	Lecture Lecture Lecture		Black Board Black Board Black Board	Prob solution Prob solution Prob solution	
	28-8-18	Tuesday	III E III F III E	III IV V	Eng Tel Eng	Theory Theory Theory	COST sheet quotation - Problems COST sheet quotation - Problems COST sheet quotation - Problems	Lecture Lecture Lecture		Black Board Black Board Black Board	Prob solution Prob solution Prob solution	
	29-8-18	Wednesday	I E III E III E	I II IV V	Eng Eng Tel	Theory Theory Theory	Rectification of errors - Problems COST sheet - quotation - Problems Rectification of errors - Problems COST sheet - quotation - Prob	Lecture Lecture Lecture Lecture		Black Board Black Board Black Board Black Board	Prob solution Prob solution Prob solution Prob solution	
	30-8-18	Thursday	I E III E	I III	Eng Eng	Theory Theory	COST sheet - quotation - Problems	Lecture		Black Board	Prob solution	

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[illegible]

ANDHRA CHRISTIAN COLLEGE, GUNTUR
(Day, Evening & P.G.)
TEACHING DAIRY 2018 - 2019

Name of the Lecturer :

S.No	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted	Remedial classes Conducted Mention Dates
1	2	3	4	5	6	7	8	9	10	11	12	13
	10-9-18	Mon	III E III F	I II	Eng Tel	Theory Theory	contract costing - Problems Contract Costing Problems	Lecture Lecture		Blackboard Black Board	Prob. Solu. Prob. Solu.	
			III F	III	Tel	Theory	Contract costing Problem.	Lecture		Black Board	Prob. Solu.	
	11-9-18	Tue	III E III F	III IV	Eng Tel	Theory Theory	contract costing Problems Contract Costing Problems	Lecture Lecture		Black Board Black Board	Prob. Solu. Prob. Solu.	
			III E	V	Eng	Theory	Contract Costing Problem.	Lecture		Black Board	Prob. Solu.	
	12-9-18	Wed	I E III E	I II	Eng Eng	Theory Theory	Preparation of Balance sheet - Contract costing - Problems	Lecture Lecture		Chart Blackboard	Discussion Prob. Solu.	
			I E III F	IV V	Eng Tel	Theory Theory	Problems in Balance sheet - Contract Costing - Problems	Lecture Lecture		Blackboard Black Board	Prob. Solu. Prob. Solu.	
	14-9-18	Friday	III E I E	III V	Tel Eng	Theory Theory	Contract Costing - Problems Problems in final accounts	Lecture Lecture		Blackboard Black Board	Prob. Solu. Prob. Solu.	
	15-9-18	Sat	I E	II	Eng	Theory	Prob. Adjustments	Lecture		Chart	Prob. Solu.	
	17-9-18 18-9-18	CLASSES CANCELLED -						Rythu Sedhasu at A.N.U.				
	19-9-18	Wed	I E III E	I II	Eng Eng	Theory Theory	Final Account - Problems. Preparation of skeleton balance sheet	Lecture Lecture		Blackboard Black Board	Prob. Solu. Discussion	
			I E III F	IV V	Eng Tel	Theory Theory	Adjustment in Final Accounts Preparation of Completed BS	Lecture Lecture		Chart Black Board	Discussion Discussion	
	22-9-18	Sat	I E	II	Eng	Theory	Final Accounts - Problems	Lecture		Black Board	Prob. Solu.	
	23-9-18	Mon	III E III F	I II	Eng Tel	Theory Theory	Contract costing - Problems Contract Costing - Problems	Lecture Lecture		Blackboard Black Board	Prob. Solu. Prob. Solu.	
			III F	III	Tel	Theory	Contract Costing - Problem	Lecture		Blackboard Black Board	Prob. Solu.	
	25-9-18	Tuesday	III E III F	III IV	Eng Tel	Theory Theory	Contract Costing - Problem Contract Costing Problems	Lecture Lecture		Black Board Black Board	Prob. Solu. Prob. Solu.	
			III E	V	Eng	Theory	Contract Costing - Problem	Lecture		Black Board	Prob. Solu.	

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[illegible]

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(Day, Evening & P.G.)
TEACHING DAIRY 2018 - 2019

Name of the Lecturer :

S.No	Date	Day	Class	Period/Time	Medium	Theory/Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted	Remedial classes Conducted Mention Dates
1	2	3	4	5	6	7	8	9	10	11	12	13
	05-11-2018	Monday	III E III F III F	I II III	Eng Tel Tel	Theory Theory Theory	Management Accounting - Introduction Management Accounting - Introduction Difference between Cost Accounting & Financial Accounting	Lecture Lecture Interaction		Black Board Black Board Black Board	Dis. questions Dis. questions Discussion	
	06-11-18	Tuesday	III E III F III E	III IV V	Eng Tel Eng	Theory Theory Theory	Difference between Cost Acc. & Financial Acc. Types of financial statement Types of financial statement	Interaction Interaction Interaction		Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions	
	07-11-18	Wednesday	I E III E III F III F	I II III IV			Depreciation - Meaning - Methods Fixed Installment method	Lecture Lecture Lecture Lecture		Black Board Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions Dis. questions	
	08-11-18	Thursday	I E III E III F III F	I II III IV	Eng Eng Eng Eng	Theory Theory Theory Theory	Depreciation - Meaning - Methods Fixed Installment method Comparative Income Statement & Balance Sheet	Lecture Lecture Lecture Lecture		Black Board Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions Dis. questions	
	09-11-18	Fri	III E III F III F	III IV V	Eng Tel Tel	Theory Theory Theory	Comparative Income Statement & Balance Sheet	Lecture Lecture Lecture		Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions	
	12-11-18	Monday	III E III F III F	I II III	Eng Tel Tel	Theory Theory Theory	Comparative Income Statement & Balance Sheet	Lecture Lecture Lecture		Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions	
	13-11-18	Tuesday	III E III F III E	III IV V	Eng Tel Eng	Theory Theory Theory	Common size Income Statement & Balance Sheet	Lecture Lecture Lecture		Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions	
	14-11-18	Wednesday	I E III E III F III F	I II III IV	Eng Eng Eng Eng	Theory Theory Theory Theory	Meaning & Formula of Fixed Installment method Fixed Installment method Fixed Installment method Fixed Installment method	Interaction Lecture Lecture Lecture		Black Board Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions Dis. questions	
	15-11-18	Thursday	I E III E III F	I II III	Eng Eng Eng	Theory Theory Theory	Ratio analysis - Meaning & classification	Lecture Lecture Lecture		Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions	
	16-11-18	Friday	III E III F III F	III IV V	Tel Eng Eng	Theory Theory Theory	Ratio analysis - Meaning & classification	Lecture Lecture Lecture		Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions	
	17-11-18	Saturday	I E III E III F	I II III	Eng Eng Eng	Theory Theory Theory	Fixed Installment method	Lecture Lecture Lecture		Black Board Black Board Black Board	Dis. questions Dis. questions Dis. questions	

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S.No	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	
	19-11-18	Monday	III E III F	I II	Eng Tel	Theory Theory	Liquidity ratios (Problems) Liquidity ratios (Problems)	Lecture Lecture		Black board Black board	Prob. solution Prob. solution	
			III F	III	Tel	Theory	Liquidity ratios (Problems)	Lecture		Black board	Prob. solution	
	20-11-18	Tuesday	III E III F	III IV	Eng Tel	Theory Theory	Liquidity ratios (Problems) Stock turn over ratio (Problems)	Lecture Lecture		Black board Black board	Prob. solution Prob. solution	
			III E	V	Eng	Theory	Stock turn over ratio (Problems)	Lecture		Black board	Prob. solution	
	22-11-18	Thursday	I E III F	I III	Eng Eng	Theory Theory	Diminishing value method Stock turn over ratio (Problems)	Lecture Lecture		Black board Black board	Prob. solution Prob. solution	
	23-11-18	Friday	III F I E	III IV	Tel Eng	Theory Theory	Stock turn over ratio (Problems) Diminishing value method - Prob	Lecture Lecture		Black board Black board	Prob. solution Prob. solution	
	24-11-18					CASUAL	LEAVE					
	26-11-18	Monday	III E III F	I II	Eng Tel	Theory Theory	Stock turn over ratio Stock turn over ratio	Lecture Lecture		Black board Black board	Prob. solution Prob. solution	
			III E	III	Tel	Theory	Leverage / Solvency ratio	Lecture		Black board	Prob. solution	
	27-11-18	Tuesday	III E III F	III IV	Eng Tel	Theory Theory	Leverage / Solvency ratio Leverage / Solvency ratio	Lecture Lecture		Black board Black board	Prob. solution Prob. solution	
			III E	V	Eng	Theory	Leverage / Solvency ratio	Lecture		Black board	Prob. solution	
	28-11-18	Wednesday	I E III F	I II	Eng Eng	Theory Theory	Diminishing value method Leverage / Solvency ratio	Lecture Lecture		Black board Black board	Prob. solution Prob. solution	
			I E III F	I II	Eng Eng	Theory Theory	Depreciation method Leverage / Solvency ratio	Lecture Lecture		Black board Black board	Prob. solution Prob. solution	
	29-11-18	Thursday	I E III F	I III	Eng Eng	Theory Theory	Diminishing value method Slip Test	Lecture		Black board	Prob. solution	
	30-11-18	Friday	III F I E	III IV	Tel Eng	Theory Theory	Slip Test Slip Test					

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1	2	3	4	5	6	7	8	9	10	11	12	13
	1-12-18	Saturday	I B Com	II	Eng	Theory	Depreciation (Annuity Method with Rate).	Lecture		Black Board	Problem Solution	
	3-12-18	Monday	III E III F III F	I II III	Eng Tel Eng	Theory Theory Theory	Need & concept of fund flow statement. Need & concept of F.F.S. Calculation of fund from operations	Interaction Interaction Interaction		Black Board Black Board Chart	Discussion Discussion Discussion	
	4-12-18	Tuesday	III E III F III E	III IV V	Eng Tel Eng	Theory Theory Theory	Calculation of fund from operations Importance and use of F.F.S. Importance and use of Fund Flow Statement.	Interaction Interaction Interaction		Chart Black Board Black Board	Discussion Discussion Discussion	
	5-12-18	Wednesday	I E III E I E III F	I II IV V	Eng Eng Eng Tel	Theory Theory Theory Theory	Depreciation - Sum of years method Calculation of Change in W.C. Depreciation - Sum of years method Calculation of Change in W.C.	Lecture Interaction Lecture Interaction	10	Black Board Chart Black Board Chart Black Board	Prob. solution Discussion Prob. solution Discussion Prob. solution	
	6-12-18	Thursday	I E III E III F	I II III	Eng Eng Tel	Theory Theory Theory	Depreciation - Sum of years method Statement showing Change in W.C. & Profit	Lecture Lecture		Black Board Chart	Prob. solution Discussion	
	7-12-18	Friday	III F I E	III IV	Tel Eng	Theory Theory	Statement showing Change in W.C. & Profit Depreciation - Sum of years method	Lecture Lecture		Chart Black Board	Discussion Prob. solution	
	10-12-18	Monday	III E III F III E	I II III	Eng Tel Eng	Theory Theory Theory	Preparation of fund flow statement Preparation of fund flow statement Fund flow statement (Problem)	Lecture Lecture Lecture		Chart Chart Black Board	Discussion Discussion Prob. solution	
	11-12-18	Tuesday			O.D	-						
	12-12-18	Wednesday	I E III F I E III F	I II III IV	Eng Eng Eng Tel	Theory Theory Theory Theory	Provisions - difference between Provision & Reserve Fund flow statement (Prob) Need & Method of creating Reserve Fund flow statement (Problem)	Interaction Lecture Interaction Lecture		Board Black Board Black Board Black Board	Discussion Prob. solution Discussion Prob. solution	
	13-12-18	Thursday	I E III E III F	I II III	Eng Eng Tel	Theory Theory Theory	Problems in Provision & Reserve Fund flow statement (Problem) Provision & Reserve (Problem) Fund flow statement (Problem)	Lecture Lecture Lecture Lecture		Black Board Black Board Black Board Black Board	Prob. solution Prob. solution Prob. solution Prob. solution	
	14-12-18	Friday	III F I E	III IV	Tel Eng	Theory Theory						

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S.No	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted
1	2	3	4	5	6	7	8	9	10	11	12
	15-12-18	Saturday	II E	II	Eng	Theory	Provision & Reserve (Problems)	Lecture		Black Board	Problem solution
	16-12-18	Monday	III E III F III P	I II III	Eng Tel Eng Tel.	Theory Theory Theory	fund flow statement (Problems) fund flow statement Problems funds flow statement (Problems)	Lecture Lecture Lecture		Black Board Black board Black Board	Prob. solution Prob. solution Prob. solution
	17-12-18	Tuesday					classroom cancelled due to inclement weather.				
	18-12-18	Wednesday	I E II E I E II F	I II IV V	Eng Eng Eng Tel.	Theory Theory Theory Theory	Provisions & Reserve (Problems) fund flow statement (Prob) Provisions & Reserve (Problems) fund flow statement (Problem)	Lecture Lecture Lecture Lecture		Black Board Black Board Black Board Black Board	Prob. solution Prob. solution Prob. solution Prob. solution
	19-12-18	Thursday	~	ON		DUTY					
	20-12-18	Friday	II F I E	III IV	Tel. Eng	Theory Theory	Quiz.				
	21-12-18	Saturday	I E	II	Eng	Theory	Provisions & Reserve (Problems)	Lecture		Black Board	Problem solution

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1	2	3	4	5	6	7	8	9	10	11	12	13
	13-01-		2019	-	09-01-	2019-	Attem led as sqad member for	A.N.O	Bed	examination		
10-1-2019	Thursday	I F III E	I III	Eng Eng	Theory Theory	Mid Sem exam Mid Sem exam Meaning & classification of case flow	Intialia				Black Board	discuss
11-1-2019	Friday	III F I E	IV I	Tel Eng	Theory Theory	Mid Sem exam Consignant - Mean - interpretation	Intialia				Black Board	discuss
12-1-2019	Thursday	I E III F	III I	Eng Eng	Theory Theory	Account Principles - Books of comp. Methods of case flow	Intialia				Black Board	discuss
13-1-2019	Friday	III F I E	IV I	Tel Eng	Theory Theory	Meaning & classification of case flow Books in the books of comp.	Intialia				Black Board	discuss
14-1-2019	Saturday	I F	II	Eng	Theory	Consignant - Problem	Lecture				Black Board	Prob. solution
21-1-2019	Monday	III E III F	III IV	Eng Eng	Theory Theory	Uses and limitations of case flow Methods of case flow	Lecture Intialia				Black Board	discuss
22-1-19	Tuesday	III E III F	V I	Eng Eng	Theory Theory	Difference between case flow & first flow	Intialia				Black Board	discuss
23-1-19	Wednesday	I E III F	I II	Eng Eng	Theory Theory	Student Seminar Student Seminar						
		I E III F	IV V	Tel Tel	Theory Theory	Consignant - Problem Student Seminar	Lecture				Black Board	Prob. solution
24-1-19	Thursday	I E III F	I II	Eng Eng	Theory Theory	Consignant - Problem Case flow student Problem	Lecture Lecture				Black Board	Prob. solution
25-1-19	Friday	III F I E	IV V	Tel Eng	Theory Theory	Difference between case flow & first flow Consignant - Problem	Lecture Lecture				Black Board	Prob. solution
28-1-19	Monday	III E III F	I II	Eng Tel	Theory Theory	Case flow student - Problem Case flow student - Problem	Lecture Lecture				Black Board	Prob. solution
		III F	III	Tel	Theory	Case flow student - Problem	Lecture				Black Board	Prob. solution

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[illegible]

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Name of the Lecturer :												
S.No	Date	Day	Class	Period/ Time	Medium	Theory/ Practical	Topic Covered	Methodology Adopted	No. of Students attended	Teaching aids used	Student activity conducted	Remedial classes Conducted Mention Dates
1	2	3	4	5	6	7	8	9	10	11	12	13
	1-02-19	Tuesday	III F I E	III I	Tel. Eng	Theory Theory	Cash Flow Statement (Problems) Bills of exchange. Problems	Lecture Lecture		Black board Black board	Problem solution Problem solution	
	02-02-19	Saturday	IE	II	Eng	Theory	Bills of exchange. Problems	Lecture		Black board	Problem solution	
	04-02-19	Monday	III E III F III E	I II III	Eng Tel. Tel	Theory Theory Theory	Cash flow Statement (Problems) Cash flow Statement (Problems) Cash flow Statement (Problems)	Lecture Lecture Lecture		Black board Black board Black board	Problem solution Problem solution Problem solution	
	05-02-19	Tuesday					HOLIDAY					
	06-02-19	Wednesday	IE II E	Eng I Eng II	Eng Eng	Theory Theory	C.V.P Break in point (formulas)	Interactive		Black board	Dis.ussion	
			IE III F	Eng II Tel. I	Eng Tel	Theory Theory	C.V.P Break in point (formulas)	Interactive		Black board	Dis.ussion	
	07-02-19	Thursday	IE III F	I II	Eng Eng	Theory Theory	Break even point Student's Debate Student's Debate	Interactive		Black board	Dis.ussion	
	08-02-19	Friday	III F I E	III I	Tel. Eng	Theory Theory						
	10-02-19	Monday	III E III F III F	Eng I Tel. II Eng III	Eng Tel. Tel	Theory Theory Theory	Some important terminologies Break even point Some important terminology	Interactive Interactive Interactive		Black board Black board Black board	Dis.ussion Dis.ussion Dis.ussion	
	12-02-19	Tuesday	III E III F III E	III IV I	Eng Tel. Eng	Theory Theory Theory	Break even analysis (Problems) Break even point (Problems) Break even point point (Problems)	Lecture Lecture Lecture		Black board Black board Black board	Prob. solution Prob. solution Prob. solution	
	13-02-19	Wednesday	IE II E	I II	Eng Eng	Theory Theory	Meaning & some terms in Jom. Ven. Break even point (Problems) Difference between J.V. & Cost of Sales	Interactive Lecture Interactive		Black board Black board Charts	Prob. solution Prob. solution Discussion	
			IE III F	II I	Tel. Tel.	Theory Theory	Break even point (Problems) Accounting balance sheet (Problems) Break even point (Problems)	Lecture Lecture Lecture		Black board Black board Black board	Prob. solution Discussion Prob. solution	
	14-03-19	Thursday	IE III E	I III	Eng Tel	Theory Theory						

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1	2	3	4	5	6	7	8	9	10	11	12
	15-02-19	Friday	III F I E	III I	Eng Eng	Theory Theory	Break even point (Problem) Joint Venture (Problems)	Lecture Lecture		Black board Black board	
	16-02-19	Saturday	II E	II	Eng	Theory	Joint Venture Problem	Lecture		Black Board	
	18-02-19	Monday	III E III F	I II	Eng Tel	Theory Theory	Break even point (Problem) Break even point (Problem)				
			III F	III	Tel	Theory	Break even point (Problem)				
	19-02-19	Tuesday	III E III F	III IV	Eng Tel	Theory Theory	Break even point (Problem) Break even point (Problem)				
			III E	V	Eng	Theory	Break even point (Problem)				
	20-02-19	Wednesday	II E II F	I II	Eng Eng	} Conducted Monthly Test. } Theory Joint Venture } conducted Monthly Test					
			II E II F	IV V	Eng Tel			Lecture		Black Board	
	21-2-19	Thursday					Paged VIVA for III B.com. Students				
	22-2-19	Friday	III F I E	III I	Tel Eng	Theory Theory	Joint Venture Problems	Lecture		Black board	
	23-2-19	Saturday					Holiday.				
	24-2-19										
	25-2-19	Monday	III E III F	I II	Eng Tel	Theory Theory	Break even point (Problem) Break even point (Problem)	Lecture Lecture		Black board Black board	
			Class cancelled for A/M session								
	26-2-19	Tuesday	III E III F	III IV	Eng Tel	Theory Theory	Break even point (Problem) Break even point (Problem)	Lecture Lecture		Black board Black board	
			III E	V	Eng	Theory	Break even point (Problem)	Lecture		Black board	

[Signature]
26/2/19